

# NCWSA AL-ANON REGISTRATION / GROUP RECORDS CHANGE FORM

## NCWSA Al-Anon Family Group Registration Form (A16)

### 1. GROUP RECORD

WSO I.D. \_\_\_\_\_  
 District No. \_\_\_\_\_  
**Area: 03 CAN**

### 2. STATUS

*New-Date first mtg:* \_\_\_\_\_  
 Not Sure if Registered  
 Change  
 Inactive

### 3. CHANGES (Check all that apply)

*Group Name*     *Mtg Place*  
 Current Mailing Address (CMA)  
 *Mtg Day*         *Meeting Time*  
 GR                     Contact

### 4. GROUP / REGISTRATION OVERVIEW

**a. Group Name:** \_\_\_\_\_ **b. Mailing Language:** \_\_\_\_\_

*The Group Name reflects Al-Anon principles and is inviting to all. See instructions to fill out the A16 Form. Please note that group names not in compliance with the Al-Anon Policy will delay WSO processing of the registration. Contact your Area Group Records Coordinator or the WSO for further information.*

**b. Location Meeting Place** \_\_\_\_\_

**c. Meeting Address:** \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip/Postal Code: \_\_\_\_\_

Group e-mail: \_\_\_\_\_

Contact First Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Contact First Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_

**Group Focus:**     *Al-Anon Adult Children*     *Parents*     *GBT*     *Men*     *Women*

### 5. MEETING DETAILS

**Day** \_\_\_\_\_ **Time:** \_\_\_\_\_  *AM*     *PM*  
 Type:     Open     Closed  
 Spoken Language: \_\_\_\_\_ Member Count: \_\_\_\_\_  
 *Beginners\**     *Introductory\*\**     *Limited Access\*\*\**  
 *Handicap Access*     *Babysitting*     *Fragrance Free*  
 *Smoking Permitted*     *Sign Language*  
 Location Instructions: \_\_\_\_\_

### ADDITIONAL MEETING

**Day** \_\_\_\_\_ **Time:** \_\_\_\_\_  *AM*     *PM*  
 Type:     Open     Closed  
 Spoken Language \_\_\_\_\_ Member Count \_\_\_\_\_  
 *Beginners\**     *Introductory\*\**     *Limited Access\*\*\**  
 *Handicap Access*     *Babysitting*     *Fragrance Free*  
 *Smoking Permitted*     *Sign Language*  
 Location Instructions: \_\_\_\_\_

*\* Held in conjunction with a regular Al-Anon meeting; not considered an Al-Anon group. Provides newcomers a simple introduction to Al-Anon.*

*\*\*Attendance changes frequently; not considered an Al-Anon group. Attendees are invited to go to regular Al-Anon meetings.*

*\*\*\*Meeting access is limited due to the facility's entry restrictions. These groups meet at sites such as military bases, institutions, industrial plants, or schools.*

### 6. CURRENT MAILING ADDRESS (CMA): WSO & NCWSA mail for the group is sent to the CMA postal and e-mail addresses

**First Name:** \_\_\_\_\_ **Last Name:** \_\_\_\_\_  
**Street/PO Box:** \_\_\_\_\_ **City:** \_\_\_\_\_ **ST/Zip Code:** \_\_\_\_\_  
**Phone Number:** \_\_\_\_\_ **E-Mail:** \_\_\_\_\_

*CMA e-mail is entered here. Please enter Group e-mail address in section #4 (see instructions for more information)*

### 7. GROUP REPRESENTATIVE (GR) INFORMATION

**CMA is GR (if checked, proceed to #8 below)**

**First Name:** \_\_\_\_\_ **Last Name:** \_\_\_\_\_  
**Street/PO Box:** \_\_\_\_\_ **City:** \_\_\_\_\_ **ST/Zip Code:** \_\_\_\_\_  
**Phone Number:** \_\_\_\_\_ **E-Mail:** \_\_\_\_\_

*The WSO will accept registration for any group designating itself as an Al-Anon Family Group with the understanding that it will abide by the Traditions and that the meeting will be open to any Al-Anon members. Al-Anon/Alateen Service Manual (P-24/27), "Digest of Al-Anon and Alateen Policies"*

### 8. FORM SUBMISSION

**Submitted by:** \_\_\_\_\_ **Phone:** \_\_\_\_\_ **Date:** \_\_\_\_\_  
**E-Mail:** \_\_\_\_\_

**SEND to:** NCWSA Group Records, George L., by US Mail: PO Box 3225, Arnold, Ca. 95223 or by e-mail: [Grouprecords@ncwsa.org](mailto:Grouprecords@ncwsa.org)  
**Send a Copy to:** The District Representative and Local AIS office. (PLEASE DO NOT SEND TO WSO)